

APPENDIX 3
PRELIMINARY PLAT APPROVAL CHECKLIST

Application date:	
Development:	
Developer:	
Engineer:	

Instructions:

Place checkmark in left column for each item included in the application packet.

If an item is not required, write "NR" in the left column.

Developer's Check off	County Verification		Item
			Preliminary Plat Features
		1	Title of proposed development with name of Developer and Engineer (Article III, Sect. 2, D, Number 11)
		2	Graphic scale, north arrow, and acreage of land to be subdivided (Article III, Sect. 2, D, Number 11)
		3	Vicinity map showing relationship of subdivision site to the area, including Township, Range, and Section <i>*one (1) inch = one thousand (1,000) feet</i> (Article III, Sect. 2, D, Number 5)
		4	Boundary lines, proposed lot lines, and lot numbers (Article III, Sect. 2, D, Number 1 and 2)
		5	Minimum building setback lines (Article III, Sect. 2, D, Number 6)
		6	Proposed easements with locations, widths, and purposes (Article III, Sect. 2, D, Number 3)
		7	Existing and proposed streets named or numbered for reference, including dimensions of right-of-ways (Article III, Sect. 2, D, Number 4)
		8	Proposed utilities (Article III, Sect. 2, D, Number 13)
		9	Identification of proposed use of land, including any reserved areas and acreage (Article III, Sect. 2, D, Number 7)
		10	Adjacent property boundaries showing ownership and existing structures (Article III, Sect. 2, D, Number 15)
		11	Water courses and marshes (Article III, Sect. 2, D, Number 8)
		12	Wetlands identified (Article III, Sect. 2, D, Number 12)
		13	Flood elevation information, that complies with Flood Insurance Ordinance (see Appendix 12) <i>*one hundred (100) year Flood Contour</i> (Article III, Sect. 2, D, Number 10)
		14	Subdivisions without central sewer systems must have a Mississippi State Department of Health Notation Article V, Section 5, D.
		15	Illustrations of existing houses and other significant features (Article III, Sect. 2, D, Number 9)
		16	Construction Plans and Technical specification (Article III, Sect. 2, D, Number 14)

			Supporting documents:
		1	Application for Preliminary Plat Approval (Appendix 1C)
		2	Twelve (12) copies of Preliminary Plat <i>*one (1) inch = one hundred (100) feet</i> (Article III, Sect. 2, C, Number 3)
		3	Two (2) copies of Construction Plans (Article III, Sect. 2, C, Number 4)
		4	Variance requests (Article VII, Sect.2)
		5	Utility provided agreement – water; where applicable State Agency Approval (Article III, Sect. 1, D)
		6	Utility provided agreement – sewer; where applicable State Agency Approval (Article III, Sect. 1, D)
		7	E-911 Letter on street name availability (Article III, Sect. 2, D, Number 18)
		8	Storm Water Management Permit from DEQ before Board of Supervisors Approval
		9	Vegetation and Tree retention plan, with aerial photo (Article III, Sect. 2, D, Number 21)
		10	Letter from The Mississippi State Department of Health indicating approval of individual sewage treatment systems on a lot by lot basis. (Article III, Sect. 2, D, Number 19)
		11	The developer shall provide the names and addresses of all adjoining property owners and Notify them by U.S. Mail of the appearance before the Planning Commission (Article III, Sect. 1, E)
		12	Zoning Letter Verification (Article III, Sect. 2, D, Number 20)
		13	Traffic Study Results <i>*only applicable for residential developments having more than 50 units</i> (Article III, Sect. 2, C, Number 7)
		14	Bond Agreement (Article III, Sect. 1, F)
		15	Open Space <i>*as indicated by the Lafayette County Zoning Ordinance</i> (Article III, Sect. 2, D, Number 22)
		16	Gated Community Permit (Appendix 8)

