

**APPENDIX 5
FINAL PLAT APPROVAL CHECKLIST**

Development:	
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Instructions:

Place checkmark in left column for each item included in the application packet.

If an item is not required, write "NR" in the left column.

Developer's Check off	County Verification		Item
			Final Plat Features
		1	Name of subdivision, graphic scale, north arrow (Article III, Sect. 3, E, Number 5)
		2	Vicinity map showing relationship of subdivision site to the area, including Township, Range, and Section DELETE (ON PRELIMINARY)
		3	Primary control points. (Article III, Sect. 3, E, Number 1)
		4	Boundary lines of area subdivided with accurate distances and angles (Article III, Sect. 3, E, Number 1)
		5	All dimensions, linear and angular, necessary for locating the boundaries of the subdivision, lots, streets, alleys, easements, and areas for public and private use. Linear dimensions are to be given to the nearest 1/100 of a foot. (Article III, Sect. 3, E, Number 1) other locations as well ref all?
		6	Radii, arcs, or chords, points of tangency and central angle for curvilinear streets, and radii for rounded corners. (Article III, Sect. 3, E, Number 2)
		7	Location of all survey monuments and their descriptions. (Article III, Sect. 3, E, Number 4)
		8	Location of all adjacent property lines. DELETE (ON PRELIMINARY)
		9	Proposed lot lines and identification of all lots numbered consecutively. DELETE (ON PRELIMINARY)
		10	Location of building setback lines and all proposed easements with locations, widths, and purposes. (Article III, Sect. 3, E, Number 6)
		11	Existing and proposed street widths and names both inside the subdivision and within 100 feet of the subdivision DELETE (ON PRELIMINARY)
		12	Accurate outline of any property intended for common or public use with a statement of dedication. (Article III, Sect.3, C; Appendix 9)
		13	Certificate, Mississippi registration number and legal seal of registered engineer and land surveyor (Article III, Sect. 3, F)
		14	Flood elevation information (Appendix 12)
			Supporting documents:

		1	Application for Subdivision Approval (Updated with current information)
		2	Twelve (12) copies of Final Plat (Article III, Sect. 3, A)
		3	Digital copy of final plat on compact disc (Article III, Sect. 4, A)
		4	Attorney's certificate of title showing ownership of land to be subdivided (Article III, Sect. 4, A)
		5	Letter of approval from Health Department for water system DELETE (ON PRELIMINARY)
		6	Letter of approval from MDEQ for sanitary sewer system (Article III, Sect. 3, H)
		7	Construction bond for improvements not yet completed (Article III, Sect.3, I, Number 2, A)
		8	Gated community permit DELETE (ON PRELIMINARY)
		9	Copy of covenants for assessments and maintenance (Appendix 9)
		10	Street signs and Traffic Signs to be installed prior to approval and verified by signed statement from County Engineer or County Planner (Article III, Sect. 3, I Number 3)
		11	The Developer shall provide the names and addresses of all adjacent property owners and notify them by U.S. Mail or the appearance before the Planning Commission. DELETE (ON PRELIMINARY)
		12	Submit Declarations, Restrictions and Covenants for review. (Article III, Sect. 3, C)
		13	Submit a plan for a Construction Vehicle Entrance (Article III, Sect. 3, I, Number 2, F)